

# **Punjab State Agricultural Marketing Board**

**Punjab Mandi Bhawan, Sector-65A, S.A.S. Nagar (Mohali)-160062**

**Right To Information Act - 2005**

## **4<sup>th</sup> Manual: The Norms set by it for the discharge of its functions**

The Punjab State Agricultural Marketing Board is constituted under Section 3 of the Punjab State Agricultural Produce Markets Act, 1961. The constitution, powers and duties of the Board have been elaborated under the said section of the Act. The Board is a body corporate with perpetual succession. The Punjab Government has the superintendence and control over the Board. The Chairman of the Board is the Head of the organization and an I.A.S. officer is the Chief Executive Officer of the Board and are responsible for the implementation of the provisions of the Act, *ibid*, in the State of Punjab.

The Market Committees are constituted under Section 12 of the Punjab Agricultural Produce Markets Act 1961. Market Committees are headed by Chairman and Secretary Market Committee, who is employee of the Punjab State Agricultural Marketing Board, is Executive Officer of the Market Committee. The Board has its superintendence and control over the Market Committees of the Punjab State. The Market Committee is responsible for the implementation of provisions of the Act in their respective notified market areas. The duties and powers of the Committees are as detailed in Section 13, read with rule 14 of the Punjab Agricultural Produce Markets Act 1961. The day to day functioning of the Market Committees is under taken as per Punjab Market Committee Bye-Laws.

Nature of functions/ services offered, Norms/standards for functions/ service delivery, Time-limits for achieving the targets, Reference document prescribing the norms are as follows:

RTS No.	Service Name	Time Limit	Reference Document Required
145	Issue of NOC/ Duplicate Allotment/ Re-Allotment	21 days	Refer to <a href="http://mandiboard.nic.in/RTS/rts2011.html">http://mandiboard.nic.in/RTS/rts2011.html</a>
146	Issue of Conveyance Deed	15 days	
147	Issue of No Due Certificate	15 days	
148	Re-transfer of property in Case of Sale	15 days	
149	Re-transfer of property in Case of Death (Uncontested)	45 days	
150	Issue of N.O.C for Mortgage	15 days	
151	Issue of J-form to farmers	3 days	
152	Providing Financial Aid (Exgratia) to cultivators for any injury or death during farming operations	3 months from date of application	
153	Issue of I. Card to farmers for participation of Apni Mandi	15 days	